

# **LARBERT, STENHOUSEMUIR AND TORWOOD COMMUNITY COUNCIL**

## **Todhill Windfarm Fund Micro Grant Application Rules**

- Applications must be for a charitable purpose.
- The projects must benefit local residents within Larbert, Stenhousemuir and Torwood.
- Only individuals and groups without a constitution can apply. Groups with a constitution should apply to the main fund.
- Applications can be submitted at any time while the fund is open. However, applications need to be received 10 days in advance of a Community Council meeting to be considered. If received later than 10 days, they will be deferred to the next meeting.
- All applicants will be required to complete an application form – e-mails and letters will not be considered.
- Where possible applicants should provide quotes for items to be purchased.
- Decisions will be made in public at the monthly Community Council meetings.
- Applicants do not need to attend the meeting but can be heard if they wish to speak to their application.
- Voting and quorums for decisions will be in line with the Community Council's normal rules.
- The decision of the Community Council is final – no appeals will be considered.
- Applicants will be informed of the Community Council's decision by e-mail or letter, whether successful or unsuccessful.
- Individual Community Councillors can apply for funding as a member of the public. They cannot be involved in the decision or vote on their application. The grant cannot be used for personal purposes and must be for the benefit of local residents. They also need to ensure this is not in breach of the Code of Conduct for Community Councillors.
- Applicants cannot apply retrospectively for funding.
- Applicants must provide a report on their funding. A style of report will be provided.
- Receipts will be required.